

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for November 8, 2023

Present:

Prefix	Name and Credentials	Position
Mr.	Edward X. McNamara	President
Dr.	Patricia Schrull, DNP, RN	Vice President
Dr.	Grant Comnick	Member
Mr.	Thomas G. Eschtruth	Member
Mrs.	Nancy Hedberg, RN, MSN	Member
Dr.	Eric Lockhart	Member
Mrs.	Mary Santiago	Member

Guests:

Legal Counsel, LCPH staff members, USI Insurance Services representative

The President called the meeting to order at 6:00 p.m.

Minutes from the Last Regular Meeting on October 11, 2023

#2023-111

The President requested a review of the October 2023 regular meeting minutes. Mrs. Santiago moved to approve the minutes. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

USI Insurance Services Presentation

#2023-112

Mr. Braden Stibora from USI Insurance Services provided an informational presentation on 2024 employee health insurance. Actual costs were explained and compared. There were several questions from Board members. Dr. Schrull moved to approve the following regarding 2024 employee health insurance:

- MMO + Swiss Re + Dental + Vision, no new laser at 2025 Renewal
- Employees' contribution at 10% of total expected cost
- LCPH HSA contribution to remain 50% of deductible with slight increase due to cost of living adjustments for 2024

Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Financial Report

#2023-113

Mrs. Michelle Crossan provided the financial update. LCPH collected 76% of its budgeted revenue and spent 68% of the appropriated expense budget to date. Mrs. Crossan expressed no concerns with wrapping up the year. Mrs. Santiago moved to approve the financial report. Mrs. Hedberg seconded the motion. Upon voice vote, all members voting aye, President declared the motion passed.

Approval of 2024 Budget

#2023-114

Mrs. Deborah Chavez and Mrs. Crossan provided an overview of the 2024 budget, which included additional grants awarded to LCPH, updated insurance costs, potential increase in staff compensation, and updates to amounts collected by various programs. Dr. Schrull moved to approve the 2024 budget. Mrs. Hedberg seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Proposed 2024 Food Service Fees - 2nd Reading**#2023-115**

Mr. Mark Adams gave an overview of the proposed food service fees for 2024. There is a public meeting scheduled to take place before the December board meeting. Dr. Lockhart moved to approve the 2nd reading of the proposed 2024 food service fees. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Personnel**#2023-116**

Dr. Schrull moved to approve the following personnel actions:

- Appointments:
 - Hannah Rogers, RN Public Health Nurse - Vaccine Program effective 10/23/23
- Promotion:
 - Jaime Kelling from Environmental Health Specialist in Training to Registered Environmental Health Specialist effective 11/2/2023
- Resignations:
 - Gabrielle Laboy, LPN Public School Nurse Avon effective 10/31/2023
 - Kristy Zeszotek, LPN Public School Nurse Avon effective 11/10/23
- Retirement:
 - Kimberly Stutt, RN Public Health Nurse - CMH Program effective 12/31/2023
 - Christine Osborne, RN Public Health Nurse effective 12/31/2023

Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Agreements, Contracts, and MOUs**#2023-117**

Mr. Adams reviewed the list of agreements, contracts, and MOUs. Mrs. Santiago moved to approve the list. Mrs. Hedberg seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Out-of-County Travel Requests**#2023-118**

Dr. Lockhart moved to approve the out-of-county travel requests. Mr. Eschtruth seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Approval of 2024 Holiday Schedule**#2023-119**

Mr. Adams gave an overview of the 2024 holidays. Mrs. Hedberg moved to approve the 2024 holiday schedule. Dr. Schrull seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Approve Recommendations of the Hearing Officer for November 8, 2023**#2023-120**

Mr. Adams and Dr. Schrull gave an overview of the November home safety program hearings. Pictures of the properties, LCPH actions prior to the hearing, and hearing officer recommendations were shared. Dr. Lockhart moved to approve the recommendations of the hearing officer. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Legal Services' Report**#2023-121**

Mr. Chris Pyanowski had no report.

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