

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for March 13, 2024

Present:

Prefix	Name and Credentials	Position
Mr.	Edward X. McNamara	President
Dr.	Patricia Schrull, DNP, RN	Vice President
Mr.	Tom Eschtruth	Member
Mrs.	Nancy Hedberg, RN, MSN	Member
Dr.	Eric Lockhart	Member
Mrs.	Kionna McIntosh-Pharms	Member
Mr.	Tom Stannard	Member
Mrs.	Mary Santiago	Member

Guests:

Legal Counsel, LCPH staff members, members of the public

The President called the meeting to order at 6:00 p.m.

Minutes from the Last Regular Meeting on February 14, 2024

#2024-24

The President requested a review of the February 2024 regular meeting minutes. Mr. Stannard moved to approve the minutes. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2024-25

Mrs. Michelle Crossan provided the financial update. LCPH collected 21% of its budgeted revenue, which included immunization costs and food safety program fees. LCPH spent 15% of the appropriated expense budget in 2024, which included printing and postage for the O&M program, TB services fee to Mercy Health, and costs for the BambooHR program. Mrs. Santiago moved to approve the financial report. Mrs. McIntosh-Pharms seconded the motion. Upon voice vote, all members voting aye, President declared the motion passed.

2025 Proposed LCPH Budget

#2024-26

Mrs. Crossan gave an overview of the proposed 2025 LCPH budget. At this time, LCPH is not looking to add additional positions in 2025 and is exploring more grant opportunities to increase funding. The Board of Health will revisit the budget in November 2024. Dr. Schrull moved to approve the proposed 2025 budget. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Acceptance of the 2023 Annual Report

#2024-27

Mr. Eschtruth moved to approve the 2023 LCPH annual report. Mrs. Hedberg seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Personnel

#2024-28

Mr. Stannard moved to approve the following personnel actions:

- Resignation:
 - o Kathleen Solove, Program Manager effective 3/8/2024

Dr. Schrull seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Agreements, Contracts, and MOUs

#2024-29

Mr. Mark Adams reviewed the list of agreements, contracts, and MOUs and noted that the first two contracts on the listing - the Agreement for Regional Prevention and Linkage to Care Collaborative with Summit County Health Department and the NACCHO contract for the MRC - needed to be removed. Mrs. McIntosh-Pharms moved to approve the list of agreements, contracts, and MOUs with the removal of the Summit County Health Department agreement and NACCHO contract. Mr. Stannard seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Out-of-County Travel Requests

#2024-30

Mr. Eschtruth moved to approve the out-of-county travel requests. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Recommendations of the Hearing Officer for March 13, 2024

#2024-31

Mr. Adams provided an update on the March Home Safety Program hearings. Pictures of the properties, LCPH actions prior to the hearing, and hearing officer recommendations were shared. Dr. Lockhart moved to approve the recommendations of the hearing officer. Mr. Stannard seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Legal Services' Report

#2024-32

Ms. Christine Mendoza had no report.

Health Commissioner's Report

#2024-33

Mr. Adams had no report.

Comments

One Lorain County resident shared her experience with the Operations & Maintenance program, expressing frustration with the process. Mr. McNamara provided the reasoning behind program changes. Mr. Adams stated he wanted to gather more details from the resident after the meeting.

There being no further business to discuss, Dr. Lockhart moved to adjourn. Mr. Stannard seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 6:16 p.m.

Attest:

President:

Patricia Schrull

Secretary:

Mr. Adams

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Sent for signature to Mark Adams (madams@loraincountyhealth.com) and Patricia Schrull (patriciaschrull@gmail.com) from slesco@loraincountyhealth.com
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04 / 11 / 2024
11:47:51 UTC-4

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04 / 11 / 2024
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04 / 11 / 2024
12:39:49 UTC-4

Viewed by Patricia Schrull (patriciaschrull@gmail.com)
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