

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for July 12, 2023

Present:

Prefix	Name and Credentials	Position
Mr.	Edward X. McNamara	President
Dr.	Patricia Schrull, DNP, RN	Vice President
Mr.	Thomas G. Eschtruth	Member
Mrs.	Nancy Hedberg, RN, MSN	Member
Dr.	Eric Lockhart, MD	Member
Mrs.	Kionna McIntosh-Pharms	Member
Mrs.	Mary Santiago	Member
Mr.	Edward von Hofen	Member

Guests:

Legal Counsel, LCPH staff members

The President called the meeting to order at 6:00 p.m.

Minutes from the Last Regular Meeting on June 14, 2023

#2023-58

The President requested a review of the June 2023 regular meeting minutes. Dr. Schrull moved to approve the minutes. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2023-59

Mrs. Crossan provided the financial update. LCPH collected 46% of its budgeted revenue and spent 42% of the appropriated expense budget to date. It was again noted that insurance costs are up this year. It was also mentioned that expenses were higher in June due to three pay periods. Dr. Lockhart moved to approve the financial report. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Transfer of up to \$20,000 from WIC Grant Fund to WIC Retirement Sub-fund

#2023-60

Mrs. Chavez provided an overview. Dr. Schrull moved to approve the transfer of up to \$20,000 from the WIC grant to WIC retirement sub-fund. Mrs. Santiago seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Proposed Community Health Service Fees - 1st Reading

#2023-61

Mr. Adams gave an overview of the proposed Community Health service fees. It was mentioned that these fees have not been raised since 2019. Dr. Lockhart moved to approve the proposed Community Health service fees. Mrs. Santiago seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Proposed 2024 Environmental Health Program Fees - 2nd Reading

#2023-62

Mr. Adams gave an overview and provided additional information on the fees. Dr. Schrull moved to approve the second reading of the proposed 2024 Environmental Health program fees. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Proposed 2023 EP/EPI Instruction Fees**#2023-63**

Mr. Adams gave an overview and discussed that the fees would help cover the cost of LCPH trainings such as CPR and first aid/communicable disease for interested parties. Dr. Schrull moved to approve the proposed 2023 EP/EPI instruction fees. Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Approval of Revised Personnel Policies 301.5 and 302.6**#2023-64**

Mr. Adams shared information on revised personnel policies dealing with vacation leave conversion (301.5) and sick leave conversion (302.6). The conversion plan payout dates need to be in January in order to be approved by Ohio Public Employees Retirement System (OPERS). Mr. Eschtruth moved to approve the revised personnel policies 301.5 and 302.6. Mrs. Santiago seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Personnel**#2023-65**

Dr. Schrull moved to approve the following personnel actions:

- Appointments:
 - Katie Clark, Public Health Nurse - School Nurse (Midview), effective 07/17/2023
- Resignations:
 - Lori Bednarski, School Nurse (District RN Clearview/Amherst), effective 07/14/2023

Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Agreements, Contracts, and MOUs**#2023-66**

Mr. Adams reviewed the list of Agreements, Contracts, and MOUs. It was mentioned that there will be another column added to this report to reflect the social determinants of health. Mrs. McIntosh-Pharms moved to approve all agreements, contracts, and MOUs. Mrs. Hedberg seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Out-of-County Travel Requests**#2023-67**

Dr. Schrull moved to approve the out-of-county travel. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Legal Services' Report**#2023-68**

Mr. Chris Pyanowski briefly reported that he is scheduled to have a meeting with the county commissioners at the end of the week. He will obtain more information on tuberculosis services for Lorain County and will provide an update at the next Board meeting. Dr. Lockhart moved to approve the Legal Services' Report. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Health Commissioner Report**#2023-69**

Mr. Adams reported that there are discussions with the Solid Waste District to resecure funding for the program. Mrs. Santiago moved to approve the Health Commissioner's Report. Mr. von Hofen seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

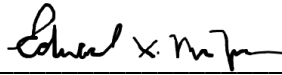
Comments

None

There being no further business to discuss, Dr. Lockhart moved to adjourn. Dr. Schrull seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 6:24 p.m.

Attest:

President:



Secretary:



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11:23:41 UTC-4

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