

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for February 8, 2023

Present:

Prefix	Name and Credentials	Position
Dr.	Patricia Schrull, DNP, RN	Vice President
Dr.	Grant Cornick	Member
Mr.	Thomas G. Eschtruth	Member
Mr.	Tom Stannard	Member
Dr.	Eric Lockhart	Member
Mrs.	Kionna McIntosh-Pharms	Member
Mr.	Edward von Hofen	Member

Guests:

Legal Counsel, LCPH staff members

The Vice President called the meeting to order at 6:00 p.m.

Minutes from the Last Regular Meeting on January 11, 2023

#2023-09

The Vice President requested a review of the January 2023 regular meeting minutes. Dr. Lockhart moved to approve the minutes. Mr. Stannard seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Financial Report

#2023-10

Mrs. Deborah Chavez provided the financial update. LCPH collected 5% of its budgeted revenue and spent 7% of the appropriated expense budget to date. LCPH collected \$36,000 from the Community Foundation for the Drug Repository program and also collected \$59,900 for licensing for the landfills, \$57,000 of which goes to the state. LCPH collected \$280,000 from managed care for infant mortality. LCPH also paid the quarterly fee to Vital Statistics and the HSA funds for employees. Mr. von Hofen moved to approve the financial report. Mr. Stannard seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

2023 Mileage Rate to \$0.655 Effective 1/1/2023

#2023-11

Mr. Mark Adams explained that updating the mileage rate will align LCPH with the federal government mileage rate. Mr. Stannard moved to approve the 2023 mileage rate increase. Mr. Eschtruth seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Out-of-County Travel

#2023-12

Mr. Adams explained that the current workforce development grant ends in June 2023. Dr. Lockhart moved to approve out-of-county travel. Mrs. McIntosh-Pharms seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Personnel

#2023-13

Mr. Stannard moved to approve the following personnel actions:

- Appointments:
 - Candi Oliver, LPN, School Nurse, effective 1/24/2023

- o Delia Blackburn, RN, Public Health Nurse-CMH, effective 2/21/2023
- Resignations:
 - o Tracey Kahelin, RN, Sub School Nurse, effective 1/9/2023
 - o Holly Harding, LPN, School Nurse, effective 3/31/2023
- Separation:
 - o Richard Sergent, LPN, School Nurse, effective 1/31/2023

Mr. von Hofen seconded the motion. Upon roll call, all members voting aye, the Vice President declared the motion passed.

New Organizational Chart for Community Health

#2023-14

Mr. Adams reviewed the proposed changes to the Community Health organizational chart. The Board engaged in discussions on the new positions. Mr. Stannard moved to approve the new organizational chart for Community Health. Mrs. McIntosh-Pharms seconded the motion. Upon roll call, all members voting aye, the Vice President declared the motion passed.

Agreements, Contracts, and MOUs

#2023-15

Mr. Adams reviewed the list of agreements, contracts, and MOUs with the Board of Health. Food Forward Lorain MOU was taken off because the Lorain law director would like to speak with legal counsel. Mrs. McIntosh-Pharms moved to approve all agreements, contracts, and MOUs as written with the exemption of Food Forward Lorain. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Resolution #2023-01: Authorization of Water Pollution Control Loan Fund

#2023-16

Mrs. Jill Lis gave an overview of the Water Pollution Control Loan Fund that would help homeowners with the costs of replacing or repairing failing home sewage treatment systems. She explained that a resolution is completed every year to enter into an assistance agreement. Mr. Stannard moved to approve Resolution #2023-01. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Approval of LCPH Privacy Policy & Procedures

#2023-17

Mr. Adams gave an overview of the proposed LCPH Privacy Policy & Procedures and both Mr. Chris Pyanowski and he explained the importance of the document. Mr. Eschtruth moved to approve the LCPH Privacy Policy & Procedures. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Legal Services' Report

Mr. Pyanowski had no report.

Health Commissioner's Report

Mr. Adams gave a quick update on COVID-19 and stated that it had been downgraded to Class B reportable disease. Mr. Adams also mentioned that LCPH was approached by Lorain City Schools about school-based clinics in the district and the feasibility of LCPH providing this service. Other partners have shown interest, and after further consideration, LCPH would not be able to provide the services at this time to meet Lorain's timeline. Mrs. Lis informed the board that LCPH received notification for the ORA (Operation Readiness Award). Mr. Adams provided the date of the DAC meeting which will be held on March 9, 2023.

Mr. Adams also mentioned that he would like to create a personnel committee and finance committee and write bylaws for the Board of Health, and he is interested in the Board's feedback on these items. Mrs. Erin Murphy talked briefly about the Safe Streets grant in which federal money is available for infrastructure, but anyone eligible for money needs to have a safety plan, municipal or county level. LCPH is coordinating a plan with community partner agencies and applied for funding. Mr. Eschtruth moved to approve the Health Commissioner's Report. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Comments

There was discussion among Board members on the legality and precedent of donations. The Lorain County Fair Board is looking for donations to build a new facility. Mr. Pyanowski obtained a formal written request and additional project information to allow an adequate review, and he provided a written opinion to the Board of Health President and Health Commissioner. It was determined that the donation request is not allowed with LCPH funding sources; therefore, the LCPH Board of Health will not provide a donation. Mr. Adams will ask Mr. Ed McNamara, Board of Health President, to share the written opinion with the Board.

Dr. Schrull asked about the vacant Board seat for North Ridgeville. Mr. Adams explained they are in the process of finding a replacement for the seat previously held by Mr. Bill Gardner.

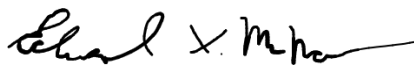
Mr. von Hofen mentioned the accident with the railroad in East Palestine, Ohio. He asked if our area was able to handle something of that magnitude. Several board members shared thoughts and opinions of the safety of several railroad crossings and bridges.

Dr. Lockhart had a question about the doula noted in the expense reports. Mrs. Murphy explained there are 2 part-time doula positions at Cornerstone Pregnancy Services, and LCPH provides funds for that service.

There being no further business to discuss, Mr. Stannard moved to adjourn. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed, and the meeting adjourned at 6:43 p.m.

Attest:

President:



Secretary:



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